



NATIONAL HEALTH INSURANCE SCHEME

...financial access to quality healthcare for all Nigerians

CAREER OPPORTUNITIES FOR HEALTH WORKERS

Internal and External Advertisement

PREAMBLE

The National Health Insurance Scheme (NHIS) was established by Cap N42, LFN 2004 with a core mandate of providing financial access for all Nigerians and Legal Residents to quality healthcare. The Scheme is currently repositioning itself to achieve the Presidential Mandate, the SDG health goals and the global drive towards the attainment of Universal Health Coverage (UHC).

In line with the three-point rebranding agenda of the Organization and the need for strengthening the State Offices for better performance, we are seeking to fill some vacant healthcare workers' positions at our State Offices nationwide, with highly motivated, committed, resourceful and suitably qualified Medical Doctors, Pharmacists, Nurses/Midwives and Laboratory Scientists.. Please note that the openings are strictly for the above-mentioned Medical Professionals. Application are invited from appropriately qualified persons as follows:

1. Manager Medical (NHIS/01/MG)
2. Senior Manager Medical (NHIS/01/SM)
3. Principal Manager Medical (NHIS/01/PM)
4. Asst General Manager Medical (NHIS/01/AG)
5. Assistant Manager Pharmacy (NHIS/02/AM)
6. Manager Pharmacy (NHIS/02/MG)
7. Senior Manager Pharmacy (NHIS/02/SM)
8. Principal Manager Pharmacy (NHIS/02/PM)
9. Officer Nursing (NHIS/03/OF)
10. Senior Officer Nursing (NHIS/03/SO)
11. Asst Manager Nursing (NHIS/03/AM)
12. Manager Nursing (NHIS/03/MG)
13. Officer MLS (NHIS/04/OF),

14. Senior Officer MLS (NHIS/04/SO),
15. Assistant Manager MLS (NHIS/04/AM)
16. Manager MLS (NHIS/04/MG)

Basic Qualification

An applicant is required to possess the following:

- a) Bachelor of Medicine, Bachelor of Surgery (MBBS) Bachelor of Dental Surgery (BDS) degree/, or their equivalent, recognized by the Medical and Dental Council of Nigeria (MDCN) or
- b) Bachelor of Pharmacy (B. Pharm) degree or equivalent qualification, recognized by the Pharmacists Council of Nigeria (PCN) or
- c) Qualified Nurse (i.e. BNSc or its equivalent, Registered Nurse/Midwife [RN/RM] or other specialized areas of Nursing) or
- d) Bachelor of Medical Laboratory Science (BMLS) degree or equivalent qualification, recognized by the Medical Laboratory Science Council of Nigeria (MLSCN)
- e) Full registration with the relevant or appropriate Regulatory Council
- f) Current licence to practice issued by the relevant or appropriate Regulatory Council
- g) NYSC discharge or exemption certificate
- h) Note that for positions above the entry point for each cadre, appropriate number of years with cognate experience are required
- i) Possession of postgraduate qualification in public health, family medicine, health planning and management or equivalent is an added advantage and desired for higher positions.
- j) Experience and skill in monitoring and evaluation of healthcare services and facilities is desired

Description of Duties

Under the supervision of the Coordinator of the State Office, the Officer, Senior Officer, Assistant Manager, Manager, Senior Manager, Principal Manager and Assistant General Manager in all the cadres will be expected to perform the following duties among others:

- a) Lead/participate in all quality management activities in the State Office including accreditation and other quality assurance functions.
- b) Implement and maintain grievance redressal mechanism and other accountability initiatives of the Scheme
- c) Provide technical assistance to the relevant State Social Health Insurance/Contributory Agency /Scheme
- d) Provide technical support in implementing work plans for all areas of quality management initiatives including accreditation and reaccreditation
- e) Create synergies among the staff in the relevant Departments of the State Office.
- f) Contribute any operational framework that can lead to high performance, credibility and add value to the quality management activities of the State Office within the purview of the NHIS Operational Guidelines.
- g) Coordinate the activities of the State Call Center and ensure prompt issuance of authorization codes
- h) Coordinate the mining of data necessary for the review of NHIS Services Charges and NHIS Drug Price List in the State
- i) Carry out any other responsibility that may be assigned by the NHIS State Coordinator or their authorized representatives

DETAIL OF THE AVAILABLE VACANCIES AND EXAMPLES OF THEIR CODES (PLEASE QUOTE WHEN APPLYING)

S/N	STATE	CADRE OF STAFF							
		Medical		Pharmacist		Nursing		MLS	
		No	Example of Code (Manager)	No	Example of Code (Principal Manager)	No	Example of Code (Senior Officer)	No	Example of Code (Senior Officer)
1	ABIA	2	NHIS/01/MG/AB	1	NHIS/02/PM/AB	0	-	1	NHIS/04/SO/AB
2	ADAMAWA	2	NHIS/01/MG/AD	1	NHIS/02/PM/AD	1	NHIS/03/SO/AD	1	NHIS/04/SO/AD
3	AKWA IBOM	2	NHIS/01/MG/AK	1	NHIS/02/PM/AK	1	NHIS/03/SO/AK	1	NHIS/04/SO/AK
4	ANAMBRA	2	NHIS/01/MG/AN	1	NHIS/02/PM/AN	1	NHIS/03/SO/AN	1	NHIS/04/SO/AN

S/N	STATE	CADRE OF STAFF							
		Medical		Pharmacist		Nursing		MLS	
		No	Example of Code (Manager)	No	Example of Code (Principal Manager)	No	Example of Code (Senior Officer)	No	Example of Code (Senior Officer)
5	BAUCHI	2	NHIS/01/MG/BA	1	NHIS/02/PM/BA	1	NHIS/03/SO/BA	1	NHIS/04/SO/BA
6	BAYELSA	2	NHIS/01/MG/BY	1	NHIS/02/PM/BY	1	NHIS/03/SO/BY	1	NHIS/04/SO/BY
7	BENUE	2	NHIS/01/MG/BN	1	NHIS/02/PM/BN	1	NHIS/03/SO/BN	1	NHIS/04/SO/BN
8	BORNO	2	NHIS/01/MG/BO	1	NHIS/02/PM/BO	1	NHIS/03/SO/BO	1	NHIS/04/SO/BO
9	CROSS RIVER	2	NHIS/01/MG/CR	1	NHIS/02/PM/CR	1	NHIS/03/SO/CR	1	NHIS/04/SO/CR
10	DELTA	1	NHIS/01/MG/DT	1	NHIS/02/PM/DT	1	NHIS/03/SO/DT	1	NHIS/04/SO/DT
11	EBONYI	2	NHIS/01/MG/EB	0	-	1	NHIS/03/SO/EB	1	NHIS/04/SO/EB
12	EDO	2	NHIS/01/MG/ED	1	NHIS/02/PM/ED	1	NHIS/03/SO/ED	0	-
13	EKITI	2	NHIS/01/MG/EK	1	NHIS/02/PM/EK	1	NHIS/03/SO/EK	1	NHIS/04/SO/EK
14	ENUGU	2	NHIS/01/MG/EN	1	NHIS/02/PM/EN	1	NHIS/03/SO/EN	1	NHIS/04/SO/EN
15	GOMBE	2	NHIS/01/MG/GM	1	NHIS/02/PM/GM	1	NHIS/03/SO/GM	1	NHIS/04/SO/GM
16	IMO	2	NHIS/01/MG/IM	1	NHIS/02/PM/IM	0	-	1	NHIS/04/SO/IM
17	JIGAWA	2	NHIS/01/MG/JG	1	NHIS/02/PM/JG	1	NHIS/03/SO/JG	1	NHIS/04/SO/JG
18	KADUNA	2	NHIS/01/MG/KD	1	NHIS/02/PM/KD	0	-	1	NHIS/04/SO/KD
19	KANO	2	NHIS/01/MG/KN	1	NHIS/02/PM/KN	1	NHIS/03/SO/KN	1	NHIS/04/SO/KN
20	KATSINA	2	NHIS/01/MG/KT	1	NHIS/02/PM/KT	1	NHIS/03/SO/KT	1	NHIS/04/SO/KT
21	KEBBI	2	NHIS/01/MG/KB	1	NHIS/02/PM/KB	1	NHIS/03/SO/KB	1	NHIS/04/SO/KB
22	KOGI	2	NHIS/01/MG/KG	1	NHIS/02/PM/KG	1	NHIS/03/SO/KG	1	NHIS/04/SO/KG
23	KWARA	2	NHIS/01/MG/KW	1	NHIS/02/PM/KW	0	-	1	NHIS/04/SO/KW
24	LAGOS IK	1	NHIS/01/MG/LA	1	NHIS/02/PM/LA	1	NHIS/03/SO/LA	1	NHIS/04/SO/LA
25	LAGOS YB	1	NHIS/01/MG/LA	1	NHIS/02/PM/LA	1	NHIS/03/SO/LA	1	NHIS/04/SO/LA
26	NASARAWA	2	NHIS/01/MG/NW	1	NHIS/02/PM/NW	1	NHIS/03/SO/NW	1	NHIS/04/SO/NW
27	NIGER	2	NHIS/01/MG/NG	1	NHIS/02/PM/NG	1	NHIS/03/SO/NG	1	NHIS/04/SO/NG
28	OGUN	2	NHIS/01/MG/OG	1	NHIS/02/PM/OG	1	NHIS/03/SO/OG	1	NHIS/04/SO/OG
29	ONDO	2	NHIS/01/MG/OD	1	NHIS/02/PM/OD	1	NHIS/03/SO/OD	1	NHIS/04/SO/OD
30	OSUN	2	NHIS/01/MG/OS	1	NHIS/02/PM/OS	1	NHIS/03/SO/OS	1	NHIS/04/SO/OS
31	OYO	2	NHIS/01/MG/OY	1	NHIS/02/PM/OY	0	-	1	NHIS/04/SO/OY
32	PLATEAU	2	NHIS/01/MG/PL	1	NHIS/02/PM/PL	1	NHIS/03/SO/PL	1	NHIS/04/SO/PL
33	RIVERS	2	NHIS/01/MG/RV	1	NHIS/02/PM/RV	1	NHIS/03/SO/RV	1	NHIS/04/SO/RV
34	SOKOTO	2	NHIS/01/MG/SO	1	NHIS/02/PM/SO	1	NHIS/03/SO/SO	1	NHIS/04/SO/SO
35	TARABA	2	NHIS/01/MG/TR	1	NHIS/02/PM/TR	1	NHIS/03/SO/TR	1	NHIS/04/SO/TR
36	YOBE	2	NHIS/01/MG/YB	1	NHIS/02/PM/YB	1	NHIS/03/SO/YB	1	NHIS/04/SO/YB
37	ZAMFARA	2	NHIS/01/MG/ZM	1	NHIS/02/PM/ZM	1	NHIS/03/SO/ZM	1	NHIS/04/SO/ZM
38	FCT	2	NHIS/01/MG/FT	1	NHIS/02/PM/FT	1	NHIS/03/SO/FT	1	NHIS/04/SO/FT

Method of Application

Application letters attached with detailed Curriculum Vitae (CV) and photocopies of certificates from interested qualified persons with the Application/State Code clearly written on the envelope should be addressed to The Executive Secretary/CEO, National Health Insurance Scheme, Corporate Headquarters, Plot 297, POW Mafemi Crescent, Off Solomon Lar Way Utako District, PMB 400 Garki Abuja. FCT.

All duly completed applications should be sent to; info@nhis.gov.ng and hard copies MUST be submitted to the respective NHIS State Office of interest (please check the NHIS website, www.nhis.gov.ng for addresses of State Offices). All applications are to be received by NHIS within six (6) weeks from the date of this publication.

Prof. Mohammed Nasir Sambo
Executive Secretary/CEO, NHIS